

Application to the
Arizona Department of Education For
Academic Contest Funds
Assisting students with competitions on the national level
2005-2006

Please complete one application per program per school. **Only district employees may** submit applications. Applications must be typed. Applications must be received by mail or fax no later than **Friday, April 28th**.

District Information			
Name of District		Superintendent	
AZ			
District Address	City	Zip	Phone
Contact Name (must be a district employee)		Title	Phone
AZ			
E-mail address	Contact Address	City	Zip
Contest Qualifications Information			
In order to qualify for Academic Contest Funds you must meet the following conditions:		Yes	No
Approved By Governing Board.		<input type="checkbox"/>	<input type="checkbox"/>
Date Approved: _____		<input type="checkbox"/>	<input type="checkbox"/>
Shall be sponsored by a recognized National Organization.		<input type="checkbox"/>	<input type="checkbox"/>
Shall be academic in nature, motivate pupils to be creative and demonstrate excellence.		<input type="checkbox"/>	<input type="checkbox"/>
Shall be open to all pupils, regardless of race, sex, creed, or national origin. Contests may separate by grade or age level.		<input type="checkbox"/>	<input type="checkbox"/>
No Other agency is sponsoring all costs.		<input type="checkbox"/>	<input type="checkbox"/>
The participation of the students shall be the result of successfully competing at the local or state level, or both, of that contest.		<input type="checkbox"/>	<input type="checkbox"/>
The fiscal agent applying for academic contest funds shall be an authorized district representative and responsible for the disbursement of travel funds.		<input type="checkbox"/>	<input type="checkbox"/>
Principal Signature:			
By signing this form, you hereby certify the above information is true and valid to the best of your knowledge.			
School Information			
Name of School	Principal	E-mail Address	
AZ			
School Address	City	Zip	Phone

Return Applications to: Academic Contest Coordinator, Jessica Enders
Arizona Department of Education
1535 W. Jefferson St. Bin #2, Phoenix, AZ 85007
Phone (602) 542-3710 Fax (602) 364-1532

Contest Information		
Contest Name	Contest Web Site	
School Team Coordinator	Phone	E-mail
# of National Competitors	# of Chaperones	National Competition Date
Please attach a brief description (200 words) of the objectives and skills used in the academic contest		

Application Approval Process and Funding Limitations

Pursuant to State Board Rule R7-2-313 Academic contests fund, the State Board of Education shall annually set expenditure limitations for expenses of students and chaperones. These limitations shall be based on the number of applicants, monies available and current state travel regulations. In turn, the Superintendent of Public Instruction shall also review applications for academic contest funds and shall approve applications based upon the criteria set forth in this rule and the availability of funds. Once approved, a school district receiving academic contest funds shall submit a completion report and return any unused portion within 90 days after completion of travel to the Department of Education. Please visit the following link to obtain a copy of the travel completion report:

<http://www.ade.az.gov/constituentservices/academiccontest/TravelCompletionReport.xls>

Important Dates:

- **Friday, April 28, 2006** Applications **DUE, NOT POSTMARKED** to the Department of Education.
- **Monday, May 22, 2006** the State Board of Education will approve winners.
- **Friday, June 2, 2006** winners will be posted to the Arizona Department of Education web site.
- Funds will be mailed to the fiscal agent no later than **Friday, June 30, 2006**.